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MEMORANDUM FOR:  Chief, REB/RECD/OL

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FROM: Director of Logistics

SUBJECT: Delegation of Contracting Authority

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1. Transmitted herewith is your Delegation of Contracting Officer Authority.

2. You are hereby delegated contracting authority as follows:

Effective as of the date of this memorandum, you are hereby authorized to negotiate, execute, administer, and settle contracts for leasehold interest in real property which is not in excess of  annual rent and renovations thereto. Such authority shall be exercised only for projects approved and funded in accordance with Agency regulations and subject to such administrative approvals as the Chief, Real Estate and Construction Division may wish to impose. This authority may not be redelegated.

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Daniel C. King  
Director of Logistics

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